

Transfer Articulation Agreement for Baccalaureate Degree
between
Central Maine Community College
and
Saint Joseph's College

Statement of Purpose

Central Maine Community College (CMCC) and Saint Joseph's College (SJC) have entered into this transfer articulation agreement. The purpose of this agreement is to facilitate student academic transfer and provide a smooth transition from a two-year community college to a university. It is recognized that this agreement shall describe the required program of study at CMCC for admission eligibility to SJC and the Baccalaureate Degree Program indicated.

Terms and Conditions of Academic Credit Transfer

To: Bachelor of Science in Health Administration - ONLINE
(SJC Academic Program/Degree)

From: Associate in Applied Science in Business Administration and Management
(CMCC Academic Program/Degree)

The evaluation and transfer of earned college credits shall follow state and federal education policies and institutional and academic program accreditation standards pertaining to undergraduate academic transfer. Current students and graduates who have earned degrees from Central Maine Community College shall be eligible for credit evaluation under the terms of this agreement.

Transfer students will be accorded the same standards and criteria for admission to a major degree sequence as SJC students. All applicants accepted to SJC Baccalaureate programs must fulfill the graduation requirements of the granting institution as identified in Appendices A, B & C.

- * Appendix A contains admission and graduation requirements of the receiving institution
- * Appendix B contains side-by-side course equivalency tables for the academic program listed above
- * Appendix C contains a map of remaining courses to be taken at SJC

The information contained in Appendices A, B, & C is accurate for:

CMCC catalog year 2025-2026: [CMCC Catalog](#)

SJC catalog year 2025-2026: [SJC Catalog](#)

Articulation Implementation and Agreement Review

The Chief Academic Officer designees of CMCC and SJC shall be responsible for implementing this agreement, for identifying and incorporating any changes into subsequent agreements, and for conducting a *periodic review of this agreement*.

Signatures to This Agreement

This agreement becomes effective August 2026 and will be reviewed every three years for renewal discussion.



Betsy Libby
CMCC, President



Colleen Halupa (07/31/2026 16:54:56 CDT)

Colleen Halupa
SJC, Program Director, Health Administration
Interim Program Director, Online Business

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APPENDIX A

This agreement includes specific requirements for admission into a program, outlines requirements, and indicates which degree or diploma can be used to meet program prerequisites as well as general education, major or program, and graduation requirements.

Admissions requirements: Successful completion of the **Associate in Applied Science in Business Administration and Management**, submission of completed admission application, transcripts and other supporting materials. For coursework to transfer to SJC, a student must earn a grade of C or better.

For a list of application instructions and checklist:

<https://catalog.sjcme.edu/content.php?catoid=47&navoid=2381>

Requirements for the Bachelor of Science in Health Administration from SJC: Remaining required course work is listed in Appendix C. Students must maintain a cumulative GPA of 2.0 to graduate and earn a C grade or better in all courses required for the major.

SJC Residency Requirement: At minimum, 30 credits of a student's baccalaureate course load must be completed at SJC.

Additional Institutional Contact Information:

Academic Department Chair (CMCC)

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Academic Department Chair (SJC)

Name: Colleen Halupa

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APPENDIX B

If subjects in Appendix B are not taken at CMCC, the sequence represented in Appendix C might not be observed.
Only courses in which a student has earned a grade of C or higher are considered for transfer.

CMCC Associate in Applied Science in Business Administration and Management - General Education Requirements			SJC equivalencies		
Course	Title	Credits	Course	Title	Credits
COM 100	Public Speaking	3		Art/Eng/Human/Prof Dev.	3
Elective	Social Science	3		Social or Behavioral Science	3
ENG 101 OR ENG 105	College Writing OR College Writing Seminar	3-4	EH 106	English Comp I	3
ENG 220	Business Communications	3		Elective	3
MAT 101	Business Mathematics	3		Elective	3
MAT ____	Select one of the following: MAT 125 Finite Mathematics MAT 135 Statistics	3	MA	Math Core Curriculum	3
Total credits		18-19			18

CMCC Associate in Applied Science in Business Administration and Management - Major Requirements			BS Health Administration SJC equivalencies		
Course	Title	Credits	Course	Title	Credits
ACC 120	Financial Accounting	3	AC 210	Financial Accounting (Elective)	3
ACC 122	Managerial Accounting	3	AC 211	Managerial Accounting (Elective)	3
BCA 120	Introduction to Computer Applications	3	BA	Elective	3
BCA 241	Spreadsheets	3	BA	Elective	3
BUS 100	Understanding Business	3	BA	Elective	3
BUS 118	Introduction to Management	3	MG 101	Intro to Management (Elective)	3
BUS 120 OR BUS 124	Employment Law OR Legal Environment of Business	3		Elective	3
BUS 215	Principles of Marketing	3	MK 201	Intro to Marketing (Elective)	3
BUS 297 OR BUS 298	BUS 297 Business Program Externship OR BUS 298 Business Capstone	3		Elective	3
ECO 201	Macroeconomics	3	EC 203	Social or Behavioral Science	3
Advising Pathway Courses (4)	Choose 4 Advising Pathway courses from these areas: ACC, BCA or BUS	12		Electives	12
Total Major Credits		42			42
Total Credits		60-61	Total Credits Accepted		60

APPENDIX C

Remaining Saint Joseph's College Degree Requirements

For students in CMCC Associate in Applied Science in Business Administration and Management
transferring to SJC Bachelor of Science in Health Administration - ONLINE

Assumes students complete recommended courses at CMCC as listed in Appendix B.

Additional Courses that can be taken at CMCC		SJC Equivalencies	
Course	Credit	Course	Credit
Social or Behavioral Science	3	Social or Behavioral Science	3
ENG 221 Advanced Composition and Research	3	EH 107 English Comp II	3
Natural Science	6	Natural Science	6
Health Admin Elective Courses	15	Health Admin Elective Courses	15
Semester Credits	27	Semester Credits	27

Note: SJC will accept MCO 121, 125, 134, 136, 150, 215 and 299 from CMCC as health administration electives. MCO 165 will be accepted into the health administration core as a substitute for HA 355.

Total SJC credits: 60-90 Total CMCC credits: 60-90 Total CMCC and SJC credits: 120

Students can only transfer a maximum of 90 credits. If students take more than 90 credits, we cannot transfer any additional courses.

Remaining Health Administration Core Courses:

- HA 201 – Introduction to Health Administration (3 credits)
- HA 301 – Healthcare Systems and Policy (3 credits)
- HA 302 – Healthcare Finance (3 credits)
- HA 303 – Quality Improvement in Healthcare (3 credits)
- HA 304 – Healthcare Law and Ethics (3 credits)
- HA 401 – Healthcare Strategic Management (3 credits)
- HA 402 – Healthcare Human Resource Management (3 credits)
- HA 403 – Healthcare Information Systems (3 credits)
- HA 404 – Healthcare Operations Management (3 credits)
- HA 405 – Healthcare Leadership (3 credits)
- HA 406 – Healthcare Capstone (3 credits)