



**Date: May 16, 2022**

**Title of Position: Writing Instructor**

**Bargaining Unit / Salary Range: Salary and Benefits commensurate with the Agreement between the MCCS Trustees and the MEA Faculty Unit at Level 6I. This position is budgeted at \$50,312.37.**

**RESPONSIBILITIES:** This full-time faculty position begins teaching responsibilities in the Humanities Department with the Fall 2023 semester and will be expected to teach a combination of day, evening and online classes. The successful candidate will be primarily responsible to teach 15 credit hours of writing courses per semester, course development and student advising. This position will focus on technical and business communication writing and community service writing.

**MINIMUM QUALIFICATIONS:**

- Master's Degree Professional and Technical Writing, or closely related field
- Proven experience with technical and/or industry writing
- Minimum 3+ years of experience teaching technical and business writing courses at the college level

**PREFERRED QUALIFICATIONS:**

- Curriculum Development
- Student Advising
- Experience with program development
- Experience teaching in an online environment
- Communications background
- Experience with Brightspace or other Learning Management Systems

**APPLICATION PROCESS:** Consideration of applications will begin May 31, 2022, and continue until the position is filled. Please send a letter of application addressing the above, a current resume including names, addresses and telephone numbers of three references, and a completed CMCC employment application (available at [www.cmcc.edu](http://www.cmcc.edu)) to:

Central Maine Community College  
Human Resources Department  
1250 Turner Street  
Auburn, ME 04210  
[jobs@cmcc.edu](mailto:jobs@cmcc.edu)

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