

**REQUEST FOR BID  
(RFB)**

Administered by:  
CENTRAL MAINE  
COMMUNITY COLLEGE  
1250 TURNER STREET  
AUBURN, MAINE 04240

**CMCC Sports Bid 2022**

**Date: May 9, 2022**

**Bid Due On: May 20, 2022 at 1:00P.M.**

**Inquiries can be sent to: Dave Gonyea**

**Inquiries:** Dave Gonyea  
Director of Athletics, Housing & Security  
Central Maine Community College 1250 Turner Street  
Auburn, Maine 04210  
Phone (207) 755-5251  
Fax (207) 755-5495  
E-Mail: [dgonyea@cmcc.edu](mailto:dgonyea@cmcc.edu)

**Bid Submission:** Maureen Aube  
Dean of Finance & General Services  
Central Maine Community College  
1250 Turner Street  
Auburn, Maine 04210  
Phone (207) 755-5235  
Fax (207) 755-5495  
E-Mail: [maube@cmcc.eu](mailto:maube@cmcc.eu)

## 1.0 GENERAL INFORMATION

- 1.1 Purpose: Central Maine Community College is seeking bids for the CMCC Sports Bid 2022.

This Request for Bid (RFB) states the instructions for submitting bids, the procedure and criteria by which a vendor may be selected and the contractual terms by which the College intends to govern the relationship between it and the selected vendor.

- 1.2 Definition of Parties: Central Maine Community College will hereinafter be referred to as the "College." Respondents to the RFB shall be referred to as "Bidders." The Bidder to whom the contract is awarded shall be referred to as the "Contractor."
- 1.3 Scope: The selected contractor will supply and deliver no later than July 1, 2022 all materials for CMCC sports teams: Basketball, Baseball, Softball, Soccer, Cross Country, Volleyball and Hockey. Please see pages 7 - 14 for a more detailed Scope and Materials list.
- 1.4 Evaluation: Award will be made to the low bidder(s) provided that all other requirements are satisfactorily met. However, consideration will be given to the bidder's qualifications, references, quality of materials, service, delivery, lead time and capabilities to provide the specified service.
- 1.5 Communication with the College: It is the responsibility of the bidder to inquire about any requirement of this RFB that is not understood. Responses to inquiries, if they change or clarify the RFB in a substantial manner, will be forwarded by addenda to all parties that have received a copy of the RFB. The College will not be bound by oral responses to inquiries or written responses other than addenda.
- 1.6 Award: The College reserves the right to award this bid on a group of items or all items, whichever the College deems to be in its best interest, price and other factors considered. The College reserves the right to conduct any tests it may deem advisable, and to make all evaluations. The College reserves the right to reject any or all bids, in whole or in part, and is not necessarily bound to accept the lowest bid if that bid is contrary to the best interests of the College. The College reserves the right to waive minor irregularities. Scholarships, donations, or gifts to the College will not be considered in the evaluation of bids. A bid may be rejected if it is in any way incomplete or irregular. When there are tie bids, there shall be a preference for "in-state bidders". When the bids are either in-state or both out-of-state, the award will be made to the bid that arrives **first** in Central Maine Community College's Business Office.
- 1.7 Award Protest: Bidders may appeal the award decision by submitting a written protest to Central Maine Community College's Dean of Finance and General Services within five (5) business days of the date of the award notice, with a copy to the successful bidder. The protest must contain a statement of the basis for the challenge.
- 1.8 Costs of Preparation: Bidder assumes all costs of preparation of the bid and any presentations necessary to the bidding process.
- 1.9 Debarment: Submission of a signed bid in response to this solicitation is certification that your firm (or any subcontractor) is not currently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any State or Federal department or agency. Submission is also agreement that the College will be notified of any change in this status.
- 1.10 Bid Understanding: By submitting a bid, the bidder agrees and assures that the specifications are adequate, and the bidder accepts the terms and conditions herein. Any exceptions should be noted in your response.

1.11 Specification Protest Process and Remedies: If a bidder feels that the specifications are written in a way that limits competition, a specification protest may be sent to Central Maine Community College's Dean of Finance and General Services. Protests will be responded to within five (5) business days of receipt. Determination of protest validity is at the sole discretion of the College. The due date of the bid may be changed if necessary to allow consideration of the protest and issuance of any necessary addenda. Specification protests shall be presented to the College in writing as soon as identified, but no less than five (5) business days prior to the bid opening date and time. No protest against the award due to the specifications shall be considered after this deadline. Protests shall include the reason for the protest and any proposed changes to the specifications. Protests should be delivered to the Dean of Finance and General Service's Office in sealed envelopes, clearly marked as: CMCC Sports Bid 2022.

1.12 Bid Validity: 30 Days

1.13 Errors: Bids may be withdrawn or amended by bidders at any time prior to the bid opening. After the bid opening, bids may not be amended. If a significant mistake has been made by an apparent low bidder, the bidder will be given the option of selling at the price given or withdrawing the bid. If an extension error has been made, the unit price will prevail.

1.14 Bid Envelope: If a special envelope is not furnished, or if return in the special envelope is not possible, the signed bid should be returned in an envelope or package, sealed and identified as follows:

From _____	_____	_____	_____	_____
Name	Due Date	Time	CMCC Sports Bid 2022	Bid Description

1.15 Submission: A signed original **plus** one (1) copy of the bid must be received at the Business Office, Central Maine Community College, 1250 Turner Street, Auburn, Maine 04210, in a sealed envelope by **1:00 P.M. local time Friday, May 20, 2022**. Bidders are strongly encouraged to submit bids in advance of the due date to avoid the possibility of missing the 1:00 deadline due to unforeseen circumstances. Bidders assume the risk of the methods of dispatch chosen. The College assumes no responsibility for delays caused by any package or mail delivery service. A postmark on or before the due date WILL NOT substitute for receipt of bid. Bids must be date and time stamped by the College on time to be considered. In the event that the College is closed due to inclement weather at the time that a bid is due, the bid will be opened at the same time on the next day that the College is open. Bidders may wish to call (207) 755-5100 if the weather is bad, to learn if the College is closed. Bids received after the due date and time will be returned unopened. Additional time will not be granted to any single bidder, however, additional time may be granted to all vendors when the College determines that circumstances require it. **BIDS MAY BE SUBMITTED BY MAIL OR ELECTRONICALLY TO [MAUBE@CMCC.EDU](mailto:MAUBE@CMCC.EDU)**.

1.16 Tax Exempt: The College is exempt from the payment of Federal Excise Taxes on articles not for resale and for the Federal Transportation Tax on all shipments. The Contractor and subcontractor shall quote **and shall be reimbursed less these taxes**. Upon application, exemption certificates will be furnished when required. The College is exempt from the payment of Maine State Sales and Uses Taxes.

## 2.0 CONTRACT TERMS AND CONDITIONS:

- 2.1 **Contract Documents:** If a separate contract is not written, the contract entered into by the parties shall consist of the Request for Bids, the signed bid submitted by the Contractor, the specifications including all modifications thereof, and a purchase order or letter of agreement requiring signatures of the College and the Contractor, all of which shall be referred to collectively as the Contract Documents.
- 2.2 **Contract Validity:** In the event one or more clauses of the contract are declared invalid, void, unenforceable or illegal, that shall not affect the validity of the remaining portions of the contract.
- 2.3 **Contract Administration:** Dave Gonyea, Director of Athletics, Housing & Security, shall be the College's authorized representative in all matters pertaining to the administration of this contract, (207) 755-5251.
- 2.4 **Litigation:** This Contract and the rights and obligations of the parties hereunder shall be governed by and construed in accordance with the laws of the State of Maine. The Contractor agrees that any litigation, action or proceeding arising out of this Contract shall be instituted in a state court located in the State of Maine.
- 2.5 **Assignment:** Neither party of the contract shall assign the contract without the prior written consent of the other, nor shall the contractor assign any money due or to become due without the prior written consent of the College.
- 2.6 **Equal Opportunity:** In the execution of the contract, the Contractor and all subcontractors agree, consistent with College policy, not to discriminate on the grounds of race, color, religion, sex, sexual orientation, transgender status or gender expression, national origin or citizenship status, age, disability or veteran's status and to provide reasonable accommodations to qualified individuals with disabilities upon request. The College encourages the employment of individuals with disabilities.
- 2.7 **Sexual Harassment:** The College is committed to providing a positive environment for all students and staff. Sexual harassment, whether intentional or not, undermines the quality of this educational and working climate. The College thus has a legal and ethical responsibility to ensure that all students and employees can learn and work in an environment free of sexual harassment. Consistent with the state and federal law, this right to freedom from sexual harassment was defined as College policy by the Board of Trustees. Failure to comply with this policy could result in termination of this contract without advanced notice. Further information regarding this policy is available from Suzanna Gallant, Human Resources, Central Maine Community College, 1250 Turner Street, Auburn, ME 04210, (207) 755-5396.
- 2.8 **Smoking Policy:** Central Maine Community College must comply with the "Work place Smoking Act of 1985" and MRSA title 22, 1541 et seq, "Smoking Prohibited in Public Places." In compliance with this law, Central Maine Community College has prohibited smoking on campus. This rule must also apply to all contractors and workers that are on campus. The Contractor shall be responsible for the implementation and enforcement of this requirement.
- 2.9 **Parking Regulations and Use of Walkways:** Unregistered vehicles on the College campus are subject to a parking violation ticket and/or towing off campus. Contractors are advised that parking regulations are strictly enforced by City of Auburn police. Towing will be at the Contractor's expense.
- 2.10 **Payments:** Payment will be upon final acceptance of product and submittal of an invoice to the College, by the Contractor on a net 30 basis unless discount terms are offered.

**NOTICE TO VENDORS AND BIDDERS:  
STANDARD TERMS AND CONDITIONS APPLICABLE TO ALL MCCS CONTRACTS**

The following standard contracting terms and conditions are incorporated and shall become a part of any final contract that will be awarded by any college or other operating unit of the Maine Community College System (collectively "MCCS"). These terms and conditions derive from the public nature and limited resources of the MCCS. **MCCS DOES NOT AGREE TO:**

1. Provide any defense, hold harmless or indemnity;
2. Waive any statutory or constitutional immunity;
3. Apply the law of a state other than Maine;
4. Procure types or amounts of insurance beyond those MCCS already maintains or waive any rights of subrogation;
5. Add any entity as an additional insured to MCCS policies of insurance;
6. Pay attorneys' fees; costs, including collection costs; expenses or liquidated damages;
7. Promise confidentiality in a manner contrary to Maine's Freedom of Access Act;
8. Permit an entity to change unilaterally any term or condition once the contract is signed;
9. Automatic renewals for term(s) greater than month-to-month;
10. Limitations on MCCS' recovery of lawful damages incurred as a result of breach of the contract;
11. Limitation of the time period under which claims can be made or actions brought arising from the contract;
12. Vendor's terms prevailing over MCCS' standard terms and conditions, including addenda; and
13. Unilateral modifications to the contract by the vendor.

**BY SUBMITTING A RESPONSE TO A REQUEST FOR PROPOSAL, BID OR OTHER OFFER TO DO BUSINESS WITH MCCS, YOUR ENTITY UNDERSTANDS AND AGREES THAT:**

1. The above standard terms and conditions are thereby incorporated into any agreement entered into between MCCS and your entity; that such terms and condition shall control in the event of any conflict with such agreement; and that your entity will not propose or demand any contrary terms;
2. The above standard terms and conditions will govern the interpretation of such agreement notwithstanding the expression of any other term and/or condition to the contrary;
3. Your entity will not propose to any college or other operating unit of the MCCS any contractual documents of any kind that are not in at least 11-point black font on a white background and completely contained in one Word or PDF document, and that any references to terms and conditions, privacy policies or any other conditions referenced outside of the contract will not apply; and
4. Your entity will identify at the time of submission which, if any, portion or your submitted materials are entitled to "trade secret" exemption from disclosure under Maine's Freedom of Access Act; that failure to so identify will authorize MCCS to conclude that no portions are so exempt; and that your entity will defend, indemnify and hold harmless MCCS in any and all legal actions that seek to compel MCCS to disclose under Maine's Freedom of Access Act some or all of your submitted materials and/or contract, if any, executed between MCCS and your entity.

**ATTACHMENT**

**BID SUBMITTAL FORM**

**Y' (Yes) or  
'N' (No)**

\* Bidder will be responsible for supplying all materials for CMCC sports teams: Basketball, Baseball, Softball, Soccer, Cross Country, Volleyball and Hockey.

\* Bidder is responsible for the safe transportation and delivery of a all materials for CMCC sports teams: Basketball, Baseball, Softball, Soccer, Cross Country, Volleyball and Hockey.

\* Please submit all warranty details


## PROJECT SCOPE

The scope of this RFB is to provide materials and delivery for all materials for CMCC sports teams: Basketball, Baseball, Softball, Soccer, Cross Country, Volleyball and Hockey.

The selected contractor will supply and deliver all materials for CMCC sports teams: Basketball, Baseball, Softball, Soccer, Cross Country, Volleyball and Hockey.

This bid is for all materials for CMCC sports teams: Basketball, Baseball, Softball, Soccer, Cross Country, Volleyball and Hockey. Approved material submittals will be required to award. Please contact Dave Gonyea, (207) 755-5251, with any questions.



## MATERIALS LIST

<b>Basketball</b>	<b>number</b>	<b>cost per</b>	<b>total</b>
Spaulding TF 1000 Legacy (74-7168) men's basketballs	12		
Spaulding TF 1000 Legacy women's basketballs	6		
The Rock Autographed basketball	12		
Gatorade green water bottles (20 oz)—L32 Gatorade	100		
Mark IV men's bb scorebooks	4		
total bid			

**Please include all charges, freight, handling etc. in your bid.**

<b>Baseball</b>	<b>number</b>	<b>cost per</b>	<b>total</b>
Books of lineup cards—Glovers	2		
baseball caps—The game GP502 Gamechanger 5 size stretch w/2 color Embroidered front Sizes: 15 small and 15 medium	30		
baseball bat --Easton EB 10 32"	1		
baseball bat --Easton EB 10 33"	1		
baseball belts—Adams bucks belts—black	20		
Spaulding TF Pro Baseball (41-100HS)	8 dozen		
hooded sweat shirts --sport tek	15		
Gildan 90/10 black t shirts with CM logo on front 8 small—12 med—5 large—5 XL	30		
Gildan 90/10red t shirts with CM logo on front 8 small—12 med—5 large—5 XL	30		
total bid			

**Please include all charges, freight, handling etc. in your bid.**



<b>Softball</b>	<b>number</b>	<b>cost per</b>	<b>total</b>
scorebooks—Glovers	2		
lineup cards—Glovers	2		
Black Visors with Mustangs embroidery on front or visors red and black to match baseball hats	25		
softball bat—Louisville slugger xeno 33/23 length	1		
black 300TC softball socks	20		
red 300TC softball socks	20		
black softball belts adams buck belt	20		
batting tee's	2		
Gildan 90/10 red t shirts: 6 small-10 meduim-6 large 3 XL	20		
Gildan 90/10 black t shirts: 6 small-10 meduim-6 large 3 XL	20		
hoodie sweatshirts: 5 small-11 meduim-6 large--3 X-Large	25		
total bid			

**Please include all charges, freight, handling etc. in your bid.**

<b>Hockey</b>	<b>number</b>	<b>cost per</b>	<b>total</b>
<a href="#">Bauer Flex Warm-Up Suit, Black - Hockey Services</a> 2XXL---5 XL---12 large---13 medium	31		
STX team Performance hoodie 2XXL---5 XL---12 large---13 medium	32		
total bid			

**Please include all charges, freight, handling etc. in your bid.**

<b>Soccer</b>	<b>number</b>	<b>cost per</b>	<b>total</b>
captain's bands-champion	3		
goalie gloves-Adidas size 10	2 pairs		
Spaulding TF-5000 (64-147) soccer balls	6		
<b>Soccer Uniforms</b>			
Admiral warmup jacket and pants all men's cut:			
Adult Small,	8		
Adult Medium	13		
Adult Large	4		
total bid			

**Please include all charges, freight, handling etc. in your bid.  
Photos attached—we need to match our other set**

<b>Cross Country</b>	<b>number</b>	<b>cost per</b>	<b>total</b>
# R1LFJ-W Game Gear Red Jersey – Two Color Screen Front	15		
Shorts #R3LFP Game Gear	15		
total bid			

**Please include all charges, freight, handling etc. in your bid.**

<b>General</b>	<b>number</b>	<b>cost per</b>	<b>total</b>
ice bags (just empty bags) --Cramer)	8000		
total bid			

**Please include all charges, freight, handling etc. in your bid.**

<b>Men's Apparel: Basketball travel gear</b>	<b>number</b>	<b>cost per</b>	<b>total</b>
Nike Victory L/S Shirt – Red Sizes to be provided	30		
Nike showtime full zip hoodie men's top black with red outline--no logo Sizes: 7 small--10 med--8 large--5 X-Large--5 xxl	35		
Nike team dry showtime pants men's black/ red stripe--no logo Sizes: 7 small--10 med--8 large--5 X-Large--5 xxl	35		
Team bag (Backpack)- (Nike Hoops Elite Max Air Team- Black) no logo	35		
Nike pro fit sleeveless top black 7 small--10 med--8 large--5 X-Large--5 xxl <a href="https://www.eastbay.com/product/~V5629010.html?source=shoppingads&amp;locale=en-US&amp;SID=7726&amp;inceptor=1&amp;cm_mmc=paid%20search- -google- -g- -PLA- -DPA- - -P- -Prospecting- -- -10900951615- -- -107629344856- -PLA- -V5629010-M- -- -- -&amp;gclid=CjwKCAjwuYWSBhByEiwAKd_n_nUEj9eIk-IK2EFD07hfuUBapMNMhikH0Ryz8ReDTwfOY-3TK7oSvhoCI9wQAvD_BwE&amp;qclsrc=aw.ds">https://www.eastbay.com/product/~V5629010.html?source=shoppingads&amp;locale=en-US&amp;SID=7726&amp;inceptor=1&amp;cm_mmc=paid%20search- -google- -g- -PLA- -DPA- - -P- -Prospecting- -- -10900951615- -- -107629344856- -PLA- -V5629010-M- -- -- -&amp;gclid=CjwKCAjwuYWSBhByEiwAKd_n_nUEj9eIk-IK2EFD07hfuUBapMNMhikH0Ryz8ReDTwfOY-3TK7oSvhoCI9wQAvD_BwE&amp;qclsrc=aw.ds</a>	35		
total bid			

**Please include all charges, freight, handling etc. in your bid.**

<b>Volleyball</b>	<b>number</b>	<b>cost per</b>	<b>total</b>
Travel Jacket (Admiral sport Alpha full zip jacket -92907-2 color logo -back Central Maine	15		
Travel Pants (Admiral maxum pant--1078572 2color logo "Mustang volleyball 5 small-5 med-4 large-1 X-large	15		
ultimo backpack admiral 2 color logo CM volleyball	12		
Spaulding volleyballs T85 red/white	12		
Gildan 90/10 t shirts red : 4 small—5 medium—4 large 4 X-Large 1 XXL	18		
volleyball knee pads collegiate	15		
total bid			

**Please include all charges, freight, handling etc. in your bid.**

<b>Cross Country</b>	<b>number</b>	<b>cost per</b>	<b>total</b>
Travel Jacket (Admiral sport Alpha full zip jacket -92907, 2 color logo -back Central Maine	15		
Travel Pants (Admiral maxum pant—1078572, 2color logo "Mustang volleyball 5 small-5 med-4 large-1 X-large	15		
ultimo backpack admiral 2 color logo CM cross country	15		
total bid			

**Please include all charges, freight, handling etc. in your bid.**

<b>Baseball gear</b>	<b>number</b>	<b>cost per</b>	<b>total</b>
Adidas Climalite Fielder's Choice Men's Convertible shirt-long sleeve Sizes: 6 small, 14 med., 6 large, 3 XX-Large, 1 XXX-Large	30		
total bid			

**Please include all charges, freight, handling etc. in your bid.**

<b>Women and men's soccer travel gear All Men's Sizes</b>	<b>number</b>	<b>cost per</b>	<b>total</b>
Travel Jacket (Admiral sport Alpha full zip jacket -92907-2 color logo- front: 2 color mustang logo -back Central Maine	61		
Travel Pants (Admiral maxum pant—1078572, 2color logo "Mustang soccer Sizes: 17 small--24 med--12 large--8 extra large	61		
ultimo backpack admiral 2 color logo CM soccer	50		
Women's soccer uniforms (see attached) silver and black jersey and shorts numbers 1-14 small— numbers 15-21 mediums—number 22 large—number 23 small—number 24-25 X-Large—number 26 small	26		
Shorts: 11 small—12 medium—3 large	26		
Nike team club fleece hoodie men's sizes: 10 small, 8 medium, 5 large, 2 XX-Large.	25		
Men's Nike Team club fleece pants (black/white	25		
total bid			

**Please include all charges, freight, handling etc. in your bid.**

<b>Women's basketball Gear</b>	<b>number</b>	<b>cost per</b>	<b>total</b>
Nike Brasilia X-Large Backpack (black/white)	25		
Men's Nike Team dry classic mesh L/S top Elite L/S Shooter Top (black/white) Sizes: 10 small, 8 medium, 5 large, 2 XX-Large	25		
Nike team legend short sleeve T shirts women's black sizes: 5 small, 7 medium, 7 large, 3 X-Large, 1XX-Large	23		
Nike team club fleece hoodie men's sizes: 10 small, 8 medium, 5 large, 2 XX-Large	25		
Men's Nike Team club fleece pants (black/white) 10 small, 8 Medium, 5 large, 2 XX-Large	25		
Women's Nike team national practice shorts (Black/White) sizes: 5 small, 7 medium, 7 large, 3 X-Large, 1XX-Large	23		
Women's Nike Team reversible tank (black/white) 5 small, 7 medium, 7 large, 3 X-Large, 1XX-Large	23		
total bid			

**Please include all charges, freight, handling etc. in your bid.**

T shirt bid	number	cost per	total
white t shirts w/CM basketball on front with 2 color logo, Gildan 90/10 sizes: 50 small-80 med-40 large-20 X-Large--10 xxl	200		
white t shirts w/CM baseball on front with 2 color logo Gildan 90/10 10 small--15 med--10 large 5 X-Large	40		
white t shirts w/CM softball on front with 2 color logo , Gildan 90/10 13 small-17 med--4 large 5 X-Large 1 XX-Large	40		
white t shirts w/CM soccer on front with 2 color logo, Gildan 90/10 20 small-30 med-10 large-5 X-Large	70		
white t shirts w/CM hockey on front with 2 color logo Gildan 90/10 5 small--15 med-5 large-5 X-Large	30		
white t shirts w/CM cross country on front with 2 color logo glaidan 90/10 10 small--15 med--5 large	30		
white t shirts w/CM volleyball on front with 2 color logo glaidan 90/10 10 small--8 men--4 large--7 X-Large--1 xX-Large	30		
total bid			

all bids shall include all printing, delivery, any extra costs

**Total Amount**

\$ \_\_\_\_\_

Specify lead time to deliver materials \_\_\_\_\_

Name of organization bidding \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Official for Bidder

\_\_\_\_\_  
Printed Name of Authorized Official for Bidder

\*All fields must be complete with bid submission to be considered.