



Date: April 19, 2021

Title of Position: Accounting and Business Management Instructor

Bargaining Unit / Salary Range: Salary and Benefits commensurate with the Agreement between the MCCS Trustees and the MEA Faculty Unit at Level 6I. This position is budgeted at \$50,312.37.

RESPONSIBILITIES: This full-time faculty position begins teaching responsibilities in the Business Department with the Fall 2022 semester and will be expected to teach a combination of day, evening and online classes. The successful candidate will be primarily responsible to teach 15 credit hours per semester in accounting and business courses. This position will also be responsible for curriculum development and student advising. Proof of COVID-19 vaccination will be required prior to the first day of employment.

MINIMUM QUALIFICATIONS:

- Master's Degree in Accounting or Business Administration and 3+ years of supervisory experience in the private sector (i.e. CPA) or Bachelor's Degree in Accounting with advanced certification in the accounting field and a minimum of 5 years recent supervisory experience in the private sector
- Current knowledge of tax accounting procedures
- Teaching experience at the post-secondary level

PREFERRED QUALIFICATIONS:

- Experience with program development
- 3+ years of experience teaching business courses at the college level
- Experience teaching in an online environment
- Experience with Brightspace or other Learning Management Systems

APPLICATION PROCESS: Consideration of applications will begin May 3, 2022, and continue until the position is filled. Please send a letter of application addressing the above, a current resume including names, addresses and telephone numbers of three references, and a completed CMCC employment application (available at www.cmcc.edu) to:

Suzanna Gallant, Director of Human Resources
Central Maine Community College
1250 Turner Street
Auburn, ME 04210
sgallant@cmcc.edu

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