



DATE: November 3, 2021

TITLE OF POSITION: Dean of Workforce Development

SALARY: Pending Classification – mid-70's (commensurate with education and experience)

RESPONSIBILITIES: Central Maine Community College seeks a Dean of Workforce Development. This position provides leadership and strategic direction to the development and implementation of short-term corporate, professional and contract training programs that meet the needs of business and industry partners in the region to strengthen the workforce. An immediate focus is to develop and oversee programming that will utilize Maine Jobs and Recovery Plan funding over the next two years for workforce development initiatives that support short-term training for Mainers negatively impacted by COVID-19. This position will oversee the financial and program management of all non-credit training and will serve as a liaison on community/state boards focused on workforce, economic and business development. The successful candidate requires the ability to supervise a team of employees to recognize, develop and implement training programs and oversee the testing center; ability to develop and maintain relationships with public and private businesses, local government agencies, Chambers of Commerce and non-profit organizations; experience with budget oversight and revenue projections; and familiarity with grant development and implementation. This confidential position reports directly to the President and includes a high-level of collaboration with colleagues across the Maine Community College System to meet state-wide goals for workforce development.

MINIMUM QUALIFICATIONS:

- Master's degree
- 5 year's work experience in administrative nature in organizational development and professional training
- Grant development and implementation experience
- 3-5 years supervisory experience
- Demonstrated community relations experience

PREFERRED QUALIFICATIONS:

- Experience with badging and micro-credentialing
- Experience in a higher education setting
- Experience developing short-term workforce training curriculum

APPLICANT PROCESS: Consideration of applications will begin November 19, 2021, and continue until the position is filled. Please send a letter of application addressing the above, a current resume including names, addresses and telephone numbers of three references, and a completed CMCC employment application (available at www.cmcc.edu) to:

Suzanna Gallant, Director of Human Resources
Central Maine Community College
1250 Turner Street
Auburn, ME 04210
sgallant@cmcc.edu

Proof of Covid-19 vaccination will be required prior to the first day of employment.

To enrich education through diversity, Central Maine Community College is an Equal Opportunity Affirmative Action Employer. For more information, please call (207) 755-5396.