



DATE: September 7, 2021

TITLE OF POSITION: Dean of Workforce and Business Development

SALARY: Pending Classification – mid-60's.

RESPONSIBILITIES: Central Maine Community College seeks a Dean of Workforce & Business Development. This position provides leadership and strategic direction to the development and implementation of short-term corporate, professional and contract training programs that meet the needs of business and industry partners in the region to strengthen the workforce. This position will oversee the financial and program management of all non-credit training in this area, and will serve as a liaison on community/state boards focused on workforce, economic and business development. This position requires the ability to supervise a team of employees to recognize, develop and implement training programs and oversee the testing center; ability to develop and maintain relationships with public and private businesses, local government agencies, Chambers of Commerce and non-profit organizations; experience with budget oversight and revenue projections; and familiarity with grant development and implementation. This confidential position reports directly to the President, and in addition to the above, will lead special projects as assigned.

MINIMUM QUALIFICATIONS:

- Master's degree
- 5 year's work experience in administrative nature in organizational development and professional training
- Grant development and implementation experience
- 3-5 years supervisory experience
- Demonstrated community relations experience
- Valid State of Maine driver's license

PREFERRED QUALIFICATIONS:

- Master's degree in business or related field
- Experience with badging and micro-credentialing
- Experience in a higher education setting

APPLICANT PROCESS: Consideration of applications will begin September 22, 2021, and continue until the position is filled. Please send a letter of application addressing the above, a current resume including names, addresses and telephone numbers of three references, and a completed CMCC employment application (available at www.cmcc.edu) to:

Suzanna Gallant, Director of Human Resources
Central Maine Community College
1250 Turner Street
Auburn, ME 04210
sgallant@cmcc.edu

Proof of Covid-19 vaccination will be required prior to the first day of employment.

To enrich education through diversity, Central Maine Community College is an Equal Opportunity Affirmative Action Employer. For more information, please call (207) 755-5396.