# AROUND CAMPUS

## SPECIAL EDITION: RETURN TO CAMPUS INFORMATION



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### Central Maine
COMMUNITY COLLEGE

# A WELCOME BACK MESSAGE FROM VICE PRESIDENT DR. BETSY LIBBY

Dear students,

I hope you are well and have enjoyed the beautiful summer weather we have had.

This newsletter will provide information you need prior to starting classes on August 31. This information is based on safety procedures and changes in operations due to the COVID-19 pandemic.

This fall, the College will be offering 131 course sections that include some face-to-face component. These are lab/shop courses where demonstration and practice on college-owned equipment is necessary to meet course outcomes. If you are enrolled in one of these face-to-face courses, it is crucial that you follow the explained procedures. Your cooperation in doing so is key to the College's ability to keep facilities open to you.

Most of CMCC's courses this fall are online in order to minimize the number of students on campus for everyone's safety. I have heard from some students a misunderstanding that because coursework is online students will have to teach themselves. Actually, it will be quite the opposite!

A lot of time and resources have been invested in preparing for the fall semester. In addition to learning more about Brightspace, our new learning management system, instructors have been busy this summer utilizing lessons learned from the quick pivot to remote learning last spring to improve and strengthen their courses.

Seventy faculty members received summer grants to work exclusively on instruction in this new environment they (and you) find themselves in. Some instructors have also researched software and other technology to use in their courses. Our faculty are ready for you!

Online courses have been designed to follow clear written standards regarding regular interaction with students, creating a community within the online course environment, and fostering other qualities necessary for robust and interactive online learning. At no time should you feel that you are teaching yourself or that you do not have an instructor to turn to. Our instructors are terrific and they are here for you, though in many cases that may mean "virtually" here for you.

If you have any questions about the information in this newsletter, please do not hesitate to reach out to the appropriate email or phone number provided, or email _studentsupport@cmcc.edu_.

Thank you for choosing CMCC. I know you had choices, and given the pandemic, one of those choices could have been not to enroll at all. We appreciate the trust you have placed in us to provide you with the best education we can, and we are excited to get that underway.

Betsy Libby
Vice President/Dean of Academic Affairs

# YOUR SAFETY
## RETURNING TO CAMPUS

We are so excited to welcome you back to campus. We will all be working together to reduce risk at our CMCC campus. We're dedicated and we know you will be too. When you return to campus, you'll see the following additional important changes:

## CLEANING AND DISTANCING PROTOCOLS

We have extensive cleaning protocols in place and limits on which computers can be used. There are also limits on how many people can be at a table for physical distancing (don't worry, we're marking everything!), and sanitizer available throughout campus. Students, faculty, and staff utilizing public computers, classrooms, etc. are expected to sanitize all areas touched before leaving the space. Supplies will be provided nearby.

## SAFETY CHECK POINT

You'll be greeted on the campus roadway at a (very obvious!) safety check point building, staffed by security personnel. Here, you will show the security officer your passed self-health assessment on your phone (see below) and your face mask.

## MASKS

A face mask is required to be worn over the nose, mouth and chin indoors in all public and shared spaces, and outdoors whenever it is difficult to maintain a distance of six feet from another person. The only time it is permitted not to wear a face mask is when alone in an office with a door or a bedroom in campus housing; when eating or drinking in a space where eating and drinking is permitted and only for the duration necessary to consume the food and/or beverage. Physical distancing is not a substitute for wearing a face covering in locations where a face covering is required.

Any person not wearing a face covering, or an acceptable face covering, where required will be asked to put one on or leave the location where a face covering is required.

A face covering must be a disposable or cloth mask made of multiple layers of tightly woven fabric that fits snugly around the face, covers the nose, mouth and chin and secures with ear loops or ties behind the head. The following are **not** acceptable forms of a face covering: bandanas, neck gaiters, and masks with a valve or vent.

Persons with a documented disability who have been determined by a medical professional to be unable to wear a disposable or cloth face covering should contact the college's Office of Student Disability /Accessibility Services or ADA officer prior to coming to campus to determine whether a reasonable accommodation is available.

## SELF-CHECK HEALTH ASSESSMENT APP

We will soon be rolling out a self-check health assessment app that you will need to complete before you need to come to campus. Simply log in and answer a few short questions to complete the assessment. Show the safety check point staff your passed assessment and mask, and you'll be admitted to campus. If you did not take the assessment, you will be screened at the security check point, however this will cause a delay for you and the people in the vehicles behind you so please remember to complete the assessment prior to coming to campus. We will soon be back in touch with the details about the self-check health assessment.

## ENTRANCES TO CAMPUS AND PARKING

Only certain entrances will be open on campus. We highly recommend parking in the lot closest where your program is located. See the last page of this newsletter for a campus map. On this map, yellow stars indicate the campus doors that will be open.

# FALL 2020 STUDENT COMPUTER REQUIREMENTS

**Starting in Fall 2020, students will be required to have a computer. In many cases this cost can be covered by financial aid.** While many colleges and universities already have this requirement, the results of our recent student survey on remote learning have made it clear that having a computer is essential for student success. Having a computer will help ensure access to Brightspace, software, and other electronic course materials.

It will also provide access to online and virtual academic student support such as tutoring, research assistance, and the Online Writing Center. Computers are available for sale in the College Store.

The computer configurations recommended for each academic program are listed below. You can also find them on *CMConnect* on the Admissions tab.

### Architecture & Civil Engineering Technology
### Precision Machining Technology

| Processor | i7-9750H |
|---|---|
| Memory | 16GB DDR4 2666MHz |
| Storage | 256GB SSD |
| Video card | Radeon Pro WX 3200 w/4GB GDDR5 |
| Network | 80211ac Dual Band 2x2 WIFI and Bluetooth |
| Display size | 17.3" Ultra Sharp FHD 1920 x 1080 AG, Web cam and mic |
| Operating System | Windows 10 |

Dell Mobile Precision 7740 Laptop
Price: $1,649.00*

### All other academic programs

| Processor | i5-1035G1 |
|---|---|
| Memory | 8GB |
| Storage | 256GB SSD |
| Video card | Intel shared graphics memory |
| Network | 80211ac 1x1 WIFI and Bluetooth |
| Display size | 15.6" FHD Anti-glare Non-touch, Web cam and mic |
| Operating System | Windows 10 |

Dell Inspiron 5000 Laptop
Price: $636.00*

### Graphic Communications

| Processor | Intel 6th Gen or newer CPU |
|---|---|
| Memory | 8GB required (16GB for HD media and 32GB for 4K media recommended) |
| Storage | At least 25GB available hard disk space (SSD for app installation and cache, additional high-speed drive(s) for media recommended) |
| Video card | 2GB of GPU VRAM (4GB of GPU VRAM recommended) |
| Network | 1 GB Ethernet |
| Display size | Minimum 1280 x 800 or greater (1920 x 1080 or greater recommended |
| Operating system | macOS v10.13 or later |

13" MacBook Pro

https://www.apple.com/shop/buy-mac/macbook-pro/13-inch-space-gray-2.0ghz-quad-core-processor-with-turbo-boost-up-to-3.8ghz-512gb#

Price: $1,799.00*

# HOW TO

## GET A STUDENT ID

1. Send an email to Central Services at *centralservices@cmcc.edu* and request a Student ID card.

2. Include your student ID number, full name and mailing address.

3. Attach a photo of yourself for the card. Your face should be clear in the image, and front facing (see example below).

4. We'll print your card and mail it to you!



## PUT MONEY ON YOUR STUDENT ID CARD

The CMCC campus is now cashless. One easy way to pay electronically is by putting funds on your Student ID card.

1. Contact the Business Office to have funds put on your card. You may contact the Business Office:

• In person: The Business Office is located in Jalbert Hall, right around the Corner from Central Station

• Call: (207) 755-5219

• Email: *businessoffice@cmcc.edu* Please include your student ID number, located on the front of your ID card. Note: Do not email debit or credit card numbers.

## VIEW SCHEDULE CHANGES

**Due to COVID-19, certain courses - such as those originally scheduled to be on campus either in full or in part - may have changed. Due to computer system limitations, some classes are still showing the original on-campus meeting time and date in the "Schedule" column and may be incorrect. Please follow the steps below to view any potential schedule changes.**

1. Log into CM*Connect*

2. Click on "Academic Information" on the left edge of the screen to open the sub-menu

3. Click on the red "My Student Schedule" link in the sub-menu

4. Select your desired term and click search
*Please select the listing that shows only the year and term as "2020-2021 Fall Semester" with no further descriptors. If you select "full term" and you have ½-term courses, they won't show up.*

5. Initially in CM*Connect*, your on-campus course meeting date and time date showed under the "Schedule" column. To view potential updated schedules for your courses, click the course title. *Note that 100% online courses are listed as "online" and these changes are not relevant.*

6. **To print your schedule or save as a PDF:**
Scroll to the bottom of the on-screen schedule and click on the "Printable Student Schedule" link for the PDF. You can print or save as a PDF.

# THE DINING COMMONS IS EXCITED TO WELCOME YOU BACK!



**We are committed to reducing risk and having an enjoyable dining experience!**

**The Dining Commons is now cashless. Accepted payments are credit/debit cards (except American Express), Apple Pay, Android Pay, and One Card (funds on Student ID card).**

**Dedicated staff has been added to clean and disinfect all tables, chairs and common areas throughout the day. Sanitizer wipes will also be placed by microwaves so everyone can help keep the campus safe and clean!**

## Hours of Operation
- Monday – Thursday     7:15 a.m. – 7:00 p.m.
- Friday     7:15 a.m. – 5:00 p.m
- Saturday - Sunday     10:00 a.m. - 5:00 p.m.

## The following options are available Monday to Friday:

| | |
|---|---|
| Grab and Go Items | All day, seven days a week |
| Breakfast Hot Entrée | 7:15 a.m. – 10:00 a.m. |
| Sandella's Shop | 11:00 a.m. – 6:00 p.m. (11:00 a.m. – 5:00 p.m. Friday) |
| Lunch Hot Entrée | 11:00 a.m. – 1:00 p.m. |
| Dinner Hot Entrée | 4:00 p.m. – 6:00 p.m. |

## The following options are available on the weekend:

| | |
|---|---|
| Grab and Go Items | All Day, seven days a week |
| Brunch | 10:00 a.m. - 1:00 p.m. |
| Dinner Hot Entrée | 3:00 p.m. - 5:00 p.m. |

## Central Station
Your favorite on-campus coffee and tea kiosk located in Jalbert Hall near the Hall of Flags will be open for coffee, tea, and pre-made items and treats! Central Station is now cashless.

Monday - Thursday:     7:00 a.m. - 5:00 p.m.
Friday:     7:00 a.m. - 4:00 p.m.

## Seating
Indoor seating is limited to ensure physical distancing. Seating limits will be indicated on each table. We have also added some outdoor seating.

## Self-Serve and Grab-and-Go Options
There will be a wide selection of self-service options including beverages and pre-wrapped salads and sandwiches. Following food service protocols, fountain soda, soft serve ice cream, and F'real shakes will not be available until further notice.

## Coffee and Tea
Coffee and tea will now be offered at Central Station kiosk (near Hall of Flags). Coffee and tea are not available in the Dining Commons.

## Contactless Pickup
You will be able to pre-order your meal ahead of time for contactless pick up. Menu options and how to pre-order will be published weekly.

# CMCC COLLEGE STORE (BOOKSTORE)



Whether online or on campus, CMCC's College Store is here with all of your book needs and CMCC gear! Email us your order at *cmccstore@bkstr.com* or call us at (207) 755-5215 and we can pull your order together for curbside pickup! We can also ship your order. We're taking extra precautions with protocols in place for cleaning and disinfecting the store and merchandise.

Hours of Operation:
Monday - Thursday:     8:00 a.m. - 6:00 p.m.
Friday:                         8:00 a.m. - 4:30 p.m.

- Masks must be worn in the College Store or while waiting to enter the College Store.
- Guest limit is five at a time.
- Personal Protective Equipment (masks, hand sanitizer, gloves) have been stocked in the store and can be purchased in person or for delivery.
- Required computers for your course of study are now available

## STAY INVOLVED

## STUDENTS WILL RECEIVE REGULAR UPDATES THROUGHOUT THE SEMESTER OF VIRTUAL ACTIVITIES, CONTESTS AND OTHER ANNOUNCEMENTS TO KEEP YOU CONNECTED TO EACH OTHER!

# COLLEGE OFFICES & DEPARTMENTS OPEN BY APPOINTMENT

**Due to minimal on-campus staffing, offices and departments are open by appointment Monday through Friday from 8:00 a.m. - 4:30 p.m. Evening virtual appointments are available as well.**

In order to minimize the number of people on campus, all needs that can be met virtually via Zoom (or a similar platform), phone, or email should be. Please do not hesitate to contact us to set up a time to speak with us. We are ready to help you!

Academic Advising
(207) 755-5380 • *advising@cmcc.edu*

Admissions
(207) 755-5273 • *enroll@cmcc.edu*

Business Office
(207) 755-5219 • *businessoffice@cmcc.edu*

Central Services
(207) 755-5294 • *centralservices@cmcc.edu*

Disability Services (Jennifer Lyons)
(207) 755-5277 • *jlyons@cmcc.edu*

Financial Aid
(207) 755-5328 • *finaid@cmcc.edu*

Housing
(207) 755-5156 • *reslife@cmcc.edu*

Registrar
(207) 755-5292 • *registrar@cmcc.edu*

Placement and Transfer Services (Liz Oken)
(207) 755-5239 • *eoken@cmcc.edu*

TRIO
(207) 755-5205 • *TRIO@cmcc.edu*

All other inquiries: *studentservices@cmcc.edu*

# CAMPUS MAP

**Central Maine COMMUNITY COLLEGE**

## BUILDING KEY

### ACADEMIC BUILDINGS

**THE TOWER**
**MAIN FLOOR**
Atrium/Main Entrance
Admissions Office
**UPPER LEVELS**
200 Case Study Room
200 Presentation Room
300 Bull & Bear Business Lounge
300 General Dynamics B/W Sim Lab
300 Presentation Room
400 Organic Chemistry Lab
400 Leadership Seminar Room
400 Lounge

**CULINARY ARTS**
Culinary Arts Kitchen & Dining Area

**KIRK HALL**
**MAIN FLOOR**
Fitness Center
Gymnasium
Esports Arena
Conditioning Clinic
Athletics Department
100 Level Rooms
**UPPER LEVEL**
200 Level Rooms
Nursing
Allied Health
Hospital Simulation Lab

**JALBERT HALL**
**MAIN AREA**
Academic Affairs
Disability Office
Registrar/Business Office
Hall of Flags
Student Services
J15 Lecture Hall
Center for Testing and Assessment
Dining Commons
**J100  100 LEVEL ROOMS (lower level)**
Graphic Communications
College Store/Outside Entrance
Central Services
Maintenance Office
Computer Networking Lab
Math Science Center
Connector to Lapoint HALL
Conference Rooms
Planning and Public Affairs
Institutional Research
**J200  200 LEVEL ROOMS**
Automotive Technology
Building Construction Technology
Early Childhood Education
**J300  300 LEVEL ROOMS**
Learning Commons/Library
**J400  400 LEVEL ROOMS (main level)**
Criminal Justice
Learning & Advising Center
TRiO Success Center
Precision Machining Technology
Electromechanical Technology
Plumbing & Heating & HVAC/R
**J500  500 LEVEL ROOMS (upper level)**
Computer Technology
Architectural & Civil Engineering
Criminal Justice Forensics lab

**LAPOINT CENTER**
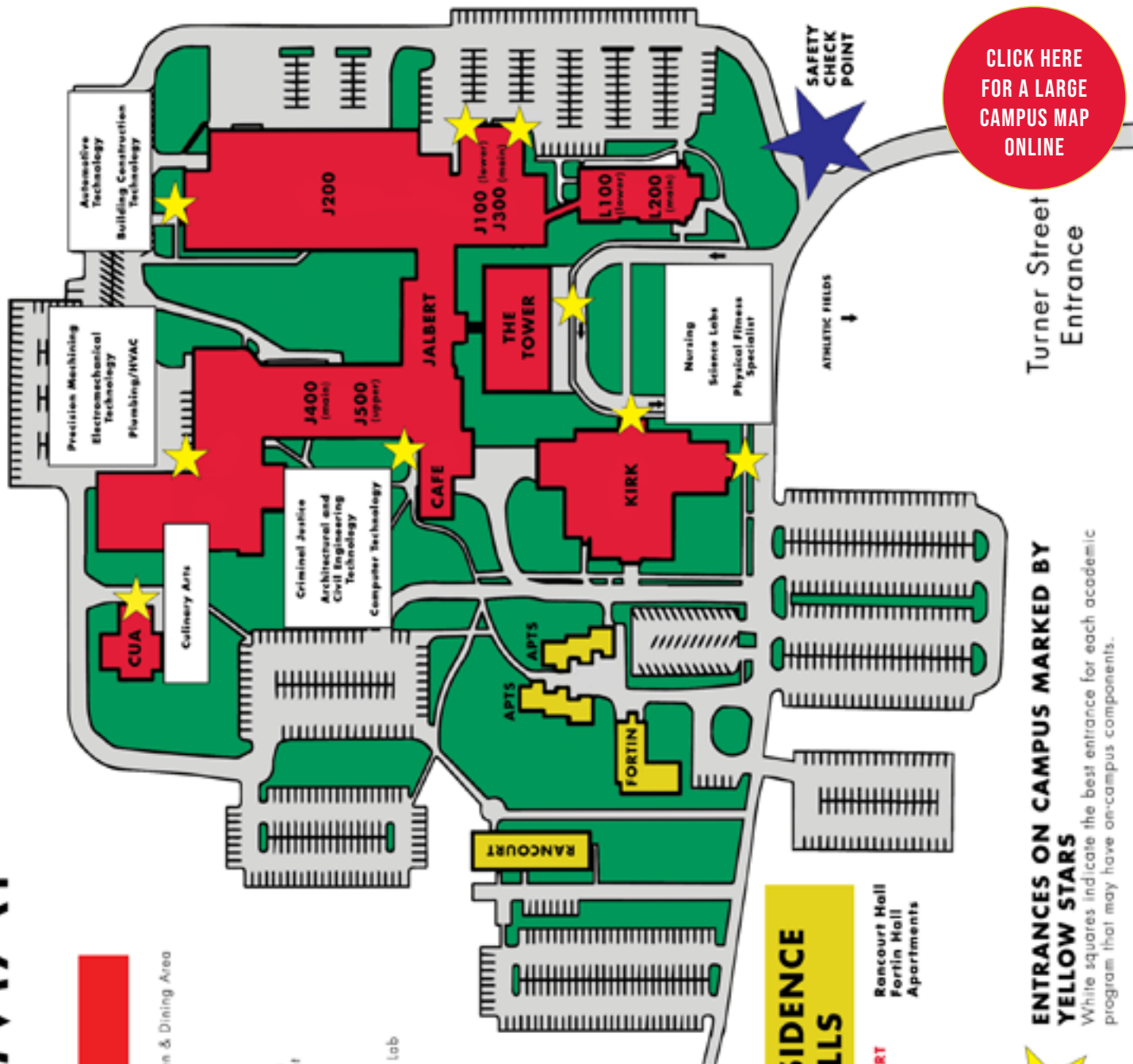**L200  MAIN FLOOR**
200 Level Rooms / Computer Labs
**L100  LOWER LEVEL**
100 Level Rooms / Computer Labs
Workforce & Professional Development

## RESIDENCE HALLS

**RANCOURT** — Rancourt Hall
**FORTIN** — Fortin Hall
**APTS** — Apartments

## ENTRANCES ON CAMPUS MARKED BY YELLOW STARS

White squares indicate the best entrance for each academic program that may have on-campus components.

SAFETY CHECK POINT

CLICK HERE FOR A LARGE CAMPUS MAP ONLINE

LAKE AUBURN

Turner Street Entrance

ATHLETIC FIELDS