

MEDICAL CODING & ELECTRONIC HEALTH RECORDS

Associate in Applied Science • Certificate



The Associate in Applied Science in Medical Coding & Electronic Health Records prepares students to become proficient in coding systems utilized in healthcare; patient privacy issues; computing common healthcare statistics; and quality improvement standards.

This program is also beneficial for individuals looking to upgrade their skills and knowledge base for career advancement to or prepare for upper-division coursework at a four-year college or university.

This program is also available 100% online.

Graduates of the Associate in Applied Science may pursue careers in:

- **Hospitals**
- **Clinics**
- **Physician practices**
- **Surgery centers**
- **Long-term care facilities**
- **Home health agencies**
- **Insurance companies**
- **Government agencies**
- **Computer software companies**
- **Consulting firms**

Degree Requirements

Semester I	Credit Hours
BIO ____	Select <u>one</u> of the following sets:
	BIO 101 Intro to General Bio Lecture and
	BIO 102 Intro to General Bio Lab
	or
**	BIO 115 Anatomy & Physiology I Lecture and
**	BIO 116 Anatomy & Physiology I Lab
MET 111	Medical Terminology
ENG ____*	Select <u>one</u> of the following:
	ENG 101 College Writing
	ENG 105 College Writing Seminar
MCO 110	Health Information Technology I
COM 101	Interpersonal Communications
Semester II	Credit Hours
BIO ____	Select <u>one</u> of the following sets:
	BIO 105 Essentials of Anatomy & Physiology
	or
**	BIO 117 Anatomy & Physiology Lecture II and
**	BIO 118 Anatomy & Physiology Lab II
ENG 220	Business Communications
MAT 101*	Business Math
PSY 101	Intro to Psychology
MCO 113	Health Information Technology II
Semester III	Credit Hours
MCO 125	CPT Coding
MCO 115	Health Information Technology III
MCO 121	ICD Coding
PSY 120	Psychology in the Workplace
____	Elective: Humanities/Social Science
BUS 110	Principles of Supervision
Semester IV	Credit Hours
MCO 134	Intermediate ICD Coding
MCO 150	Medical Specialties & Pathology
MCO 116	Health Care Statistics
MCO 136	Intermediate CPT Coding
MCO 299	Practicum
Total Credit Hour Requirements	62-63

*Placement determined by assessment test scores and/or prior college coursework

**BIO 115-118 is the recommended sequence for students interested in continuing professional preparation in Health Information Technology.

Certificate Requirements

Semester I	Credit Hours
MET 111	Medical Terminology
BIO ____	Select <u>one</u> of the following sets:
	BIO 101 Intro to General Bio Lecture and
	BIO 102 Intro to General Bio Lab
	or
**	BIO 115 Anatomy & Physiology I Lecture and
**	BIO 116 Anatomy & Physiology I Lab
ENG ____*	Select <u>one</u> of the following:
	ENG 101 College Writing
	ENG 105 College Writing Seminar
MEA 210	Insurance Coding/Claim Processing
MCO 121	ICD Coding
Semester II	Credit Hours
BCA 120	Introduction to Computer Applications
MCO 150	Medical Specialties & Pathophysiology
MCO 125	CPT Coding
MAT 101*	Business Math
BIO ____	Select <u>one</u> of the following:
	BIO 105 Essentials of Anatomy & Physiology
	or
**	BIO 117 Anatomy & Physiology Lecture II and
**	BIO 118 Anatomy & Physiology Lab II
Total Credit Hour Requirements	32-33

Office of Admissions

1250 Turner Street • Auburn, ME 04210
(207) 755-5273 • enroll@cmcc.edu

www.cmcc.edu

Find CMCC on social media at CMCCMaine!



MEDICAL CODING & ELECTRONIC HEALTH RECORDS

Associate in Applied Science



**100%
ONLINE**

The **100% online** Medical Coding & Electronic Health Records program allows you the convenience of earning a high-quality college degree while balancing your professional and personal life. Your classroom is wherever you are. This program ensures proficiency in coding; regulations pertaining to privacy; computing common healthcare statistics; quality improvement standards; and coding systems utilized in healthcare. This program is great for individuals looking to upgrade your skills and knowledge base for career advancement, get into an entry-level position, or prepare for upper-division coursework at a four-year university or college.

Your success starts here.

Online students have our full support, with access to online tutoring, research help, advising, and financial aid.

Graduates may pursue careers in:

- **Hospitals**
- **Clinics**
- **Physician practices**
- **Surgery centers**
- **Long-term care facilities**
- **Home health agencies**

Employment opportunities are also found in nontraditional health-care areas such as:

- **Insurance companies**
- **Government agencies**
- **Computer software companies**
- **Consulting firms**

Degree Requirements

Semester I	Credit Hours
BIO ___	Select one of the following sets:
	BIO 101 Intro to General Bio Lecture and 3
	BIO 102 Intro to General Bio Lab 1
	or
**	BIO 115 Anatomy & Physiology I Lecture and (3)
**	BIO 116 Anatomy & Physiology I Lab (1)
MET 111	Medical Terminology 3
ENG ___*	Select one of the following:
	ENG 101 College Writing 3
	ENG 105 College Writing Seminar (4)
MCO 110	Health Information Technology I 3
COM 101	Interpersonal Communications 3
Semester II	
BIO ___	Select one of the following sets:
	BIO 105 Essentials of Anatomy & Physiology 3
	or
**	BIO 117 Anatomy & Physiology Lecture II and (3)
**	BIO 118 Anatomy & Physiology Lab II (1)
ENG 220	Business Communications 3
MAT 101*	Business Math 3
PSY 101	Intro to Psychology 3
MCO 113	Health Information Technology II 2
Semester III	
MCO 125	CPT Coding 3
MCO 115	Health Information Technology III 2
MCO 121	ICD Coding 3
PSY 120	Psychology in the Workplace 3
___	Elective: Humanities/Social Science 3
BUS 110	Principles of Supervision 3
Semester IV	
MCO 134	Intermediate ICD Coding 3
MCO 150	Medical Specialties & Pathology 4
MCO 116	Health Care Statistics 2
MCO 136	Intermediate CPT Coding 3
MCO 299	Practicum 3
Total Credit Hour Requirements	62-63

*Placement determined by assessment test scores and/or prior college coursework

**BIO 115-118 is the recommended sequence for students interested in continuing professional preparation in Health Information Technology.



The priority enrollment deadline for the online program is May 15. The application and all supporting documents must be received by this date.



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