

Medical Assistant

Program Outcomes

	Evaluate and perform medical office administrative procedures using and integrating medical terminology to include records management coding and claim filing.	Demonstrate understanding of the principles of Medical Law & Ethics including those related to privacy, scope-of-practice, communication, patient rights, and the medical record.	Collect, process and analyze biological specimens.	Apply principles of safety, sterilization and disinfecting in all aspects of patient/office procedures.	Demonstrate professional conduct and interpersonal communication skills with patients, health care professionals, and the public.	Demonstrate knowledge of clinical procedures and pharmacology administration in patient care in a medical practice.	Collaborate with other healthcare professionals in patient preparation or procedures.
Required Courses							
MEA 165		I					
MEA 205	I				I		
MEA 210	I						
MEA 221	R			I		I	
MEA 222	R		I			I	
MEA 230	R					R	
MEA 231	R		R	R		R	
MEA 240						R	
MEA 266	R,A	R,A	R,A	R,A	E,A	E,A	E,A
MET 111	I						

I-Outcome introduced; R-Outcome Reinforced; E-Outcome Emphasized; A-Outcome Assessed

I – Outcome Introduced R = Outcome Reinforced E = Outcome Emphasized A = Outcome Assessed