Lincoln County Health Education Center • 66 Chapman Street, Damariscotta

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Day</th>
<th>Start</th>
<th>End</th>
<th>Credits</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>BIO 115-L1</td>
<td>Anatomy &amp; Physiology I</td>
<td>T</td>
<td>5:30 PM</td>
<td>6:25 PM</td>
<td>3</td>
<td>$363.60</td>
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<tr>
<td></td>
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<td>R</td>
<td>5:30 PM</td>
<td>7:25 PM</td>
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<td>T. Lincoln Academy, TR: 66 Chapman Street</td>
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<tr>
<td>BIO 116-L1</td>
<td>Anatomy &amp; Physiology I, Lab</td>
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<tr>
<td>BUS 100-L1</td>
<td>Understanding Business</td>
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<td>3</td>
<td>$332.40</td>
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<tr>
<td>BCA 120-L1</td>
<td>Introduction to Computer Applications</td>
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<tr>
<td>ENG 101-L1</td>
<td>College Writing</td>
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<td>5:30 PM</td>
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<tr>
<td>MET 111-L1</td>
<td>Medical Terminology</td>
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<td>COM 100-L1</td>
<td>Public Speaking</td>
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**LINCOLN COUNTY COURSE DESCRIPTIONS (CONTINUED ON BACK)**

**BIO 115 Anatomy and Physiology I**
3 Credits (3 Lecture 0 Lab 0 Clinical)
3 Hrs/Wk (3 Hrs. Lecture) *15 wks
This course is designed to provide the student with in-depth theory of human anatomy and physiology. This is the first part of a two-semester course and will cover organization of the body, the chemical basis of life, support and movement, as well as the nervous system and integumentary system. **Prerequisites:** Students must meet the prerequisites for both ENG101 and MAT100, or permission from the instructor. Co-requisite: BIO 116.

**BIO 116 Anatomy and Physiology I**
1 Credit (0 Lecture 1 Lab 0 Clinical)
2 Hrs/Wk (2 Hrs. Lab) *15 wks
Laboratory experiments designed to support the topics covered in BIO 115. Co-requisite: BIO 115.

**BUS 100 Understanding Business**
3 Credits (3 Lecture 0 Lab 0 Shop)
3 Hrs/Wk (3 Hrs. Lecture) *15 wks
The purpose of this course is to introduce students to the nature and structure of business in the United States. The scope of the course will include an overview of the functional areas (i.e. finance, marketing, etc.) as well as the terms and concepts used in modern organization.

**BCA 120 Introduction to Computer Applications**
3 Credits (3 Lecture 0 Lab 0 Shop)
3 Hrs/Wk (3 Hrs. Lecture) *15 wks
This is an introductory computer course that is structured to familiarize the student with usage of computers as a tool for business and industry. Taking a hands-on approach, students will become skilled in the use of Windows XP and Microsoft Office 2010. These competencies include the operation of word processing, spreadsheets, database and presentation software. All learning will be in a lab environment where students will directly apply instructions using individual computers. **Prerequisite:** Students should be familiar with basic mouse and keyboard operation prior to registration.
ENG 101 College Writing
3 Credits (3 Lecture 0 Lab 0 Shop)
3 Hrs/Wk (3 Hrs. Lecture) *15 wks
College Writing is designed to expose students to the range of writing most likely to be encountered in the academic setting, and the skills most helpful in writing for all purposes. The course provides students with instruction and practice in writing clear arguments and expository prose. Emphasis is on the writing process, revising and editing. Students are expected to use the library to research a contemporary issue and use either the MLA or APA citation style to document sources. This course is taught in a computer lab and requires regular use of the internet and computer applications. Prerequisites: Reading and writing SAT score of 480 or higher or Accuplacer score of 68 or higher and Write Placer score of 6 or higher.

MET 111 Medical Terminology
3 Credits (3 Lecture 0 Lab 0 Shop)
3 Hrs/Wk (3 Hrs. Lecture) *15 wks
This is an entry level medical terminology course designed to introduce the student to terms and language commonly found in the medical and health care professions. The student builds vocabulary through the study of word structure by learning prefixes, suffixes and root words.

COM 100 Public Speaking
3 Credits (3 Lecture 0 Lab 0 Shop)
3 Hrs/Wk (3 Hrs. Lecture) *15 wks
This course provides the student with training and experience in researching, organizing, and presenting various types of oral presentations. Topics covered include audience analysis, speech organization, delivery techniques, and the use of visual aids, including Power-Point. Narrative, informative/demonstration, persuasive, and group presentations are required. Speeches are videotaped for student review.