



Position Vacancy Announcement

The Learning Commons Librarian

Date: August 22, 2017

Title of Position: The Learning Commons Librarian

Bargaining Unit / Salary Range: Salary and Benefits commensurate with the Agreement between the MCCS Trustees and the MEA Administrators Unit, Level II.

SUMMARY

The Learning Commons Librarian will provide reference and information services to the CMCC community. This position supports Learning Commons instruction, provides specialized reference service to students, faculty, and others through in-person, telephone, online, and chat; provides individualized research consultation; provides outreach and service to the campus community; participates collaboratively with colleagues and faculty to develop, promote, and provide information literacy; participates in collection development for print and electronic materials, and interlibrary loans. This includes supporting students, assisting with workshops, and initiating, planning, and conducting a variety of programs and activities to promote the use of the Learning Commons and its services. The candidate will possess demonstrated qualities and knowledge of the dynamic environment of a Learning Commons, especially with emerging technologies and customer service.

QUALIFICATIONS:

Requirements:

- MLS/MLIS/MIS or related degree from an ALA accredited program at time of appointment
- Working knowledge of using technologies to provide and enhance Learning Commons' services, including knowledge of online research resources and integrated library management systems
- Excellent written, verbal, and interpersonal communication skills with a demonstrated commitment to customer service
- Ability to work collaboratively in a team environment
- Assignment may require working some evenings and/or weekends

Preferred:

- Experience with electronic information services and academic library systems and their applications for information service
- Working knowledge of basic Microsoft Office applications
- Effective oral and written communication skills

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following; however, other duties may be assigned.

- Assists and supports Director in providing reference, instruction, collections, interlibrary loans and archival services
- Collaborates with faculty to assess and improve services to meet the needs of students and faculty
- Establishes and maintains a cooperative working relationship with other departments at the College
- Assists the director in maintaining the Learning Commons facilities to ensure an optimal environment

TO APPLY: This position will remain open until filled, however, in order to receive full consideration, please send a completed CMCC employment application available at www.cmcc.edu, a letter of application, a resume, and names of three references by September 5, 2017, to:

Todd Crossley – 207-755-5434
tcrossley@cmcc.edu
Central Maine Community College
1250 Turner Street
Auburn, ME 04210